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MEETING	DECISION SESSION - EXECUTIVE MEMBER FOR CORPORATE SERVICES
DATE	19 APRIL 2011
PRESENT	COUNCILLOR MOORE (EXECUTIVE MEMBER)

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## **22. DECLARATIONS OF INTEREST**

The Executive Member was invited to declare at this point in the meeting any personal or prejudicial interests he might have in the business on the agenda. None were declared.

## **23. MINUTES**

RESOLVED: That the minutes of the Decision Session held on 1 February 2011 be approved and signed by the Executive Member as a correct record.

## **24. PUBLIC PARTICIPATION**

It was reported that there were no registrations to speak under the council's Public Participation Scheme.

## **25. EXCLUSION OF PRESS AND PUBLIC**

RESOLVED: That the press and public be excluded from the meeting during consideration of Annex B of agenda item 5 "Bad Debt Write Off Report – Period January to March 2011" on the grounds that it contains information which is likely to reveal the identity of an individual and relating to the financial or business affairs of any particular person. This information is classed as exempt under Paragraphs 2 and 3 of the Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the

**26. BAD DEBT WRITE OFF REPORT - PERIOD JANUARY TO MARCH 2011**

The Executive Member received a report that presented the irrecoverable accounts in respect of Council Tax (CT), National Non-Domestic Rates (NNDR), Sundry Debtors and Housing Benefit overpayment for write-off covering the period 1 January 2011 to 31 March 2011.

The Executive Member was asked to consider whether to write-off the over £5k accounts in line with the council's Financial Regulations, or to leave the accounts on the council's accounts.

The Executive Member stated that he was pleased to note that the fact that a debt had been written off did not mean that the council would not, where possible, try to recover it at a later date. In this quarter, in excess of £9k of debt had been written back onto the accounts.

**RESOLVED:** That the write off of bad debt, as set out at Table 1 of the report and in Annex B of the report, be approved.

**REASON:** To remove irrecoverable bad debt from the council's accounts in accordance with accountancy best practice.

**27. EXECUTIVE MEMBER'S REMARKS**

The Executive Member stated that, as this would be his final Decision Session, he wished to place on record his thanks to officers within the Directorate of Customer and Business Support Services for their hard work. The reports that had been considered at the Decision Sessions had been very well presented and this had contributed significantly to the smooth running of the meetings.

Executive Member

[The meeting started at 4.15 pm and finished at 4.20 pm].